

**BROWN'S CREEK WATERSHED DISTRICT  
BOARD OF MANAGERS  
SUPPORTING A POLICY FOR RECORDING TESTIMONY AT PUBLIC HEARINGS**

Manager Vanzwol offered the following resolution and moved its adoption, seconded by Manager Leiser:

WHEREAS, the Brown's Creek Watershed District (BCWD) wishes to maintain an accurate and complete record of all testimony offered at Public Hearings before the BCWD Board and,

WHEREAS, one method for maintaining such a record includes making an audio recording of said testimony, NOW THEREFORE, the Board of Managers of BCWD hereby adopts and puts into immediate effect the following policy regarding Official Public Hearings.

1. The BCWD Administrator will obtain a suitable, digital recording device and will record all testimony beginning with the official opening of every Public Hearing before the Board and concluding when said hearing is officially closed. Upon opening of a public hearing, Board will notify those present that the public hearing will be recorded and the recording will be available through the District office.
2. The BCWD Administrator will maintain these digital recordings on the BCWD computer, or on such backup media as may be deemed suitable, for a duration of time consistent with the BCWD data retention schedule.
3. Consistent with the BCWD Data Practices Act Policy adopted August 9, 2004, upon written request by any citizen, the BCWD Administrator will provide a CD copy of a specific recording to the citizen for the actual cost of materials and staff time, which would be approximately \$15 for a quarter-hour of staff time and the cost of a CD.. It is understood that this CD can only be played through a computer and not with a normal audio CD player. It is further understood that this shall be provided within a reasonable time.
4. If a citizen for any reason chooses to only listen to the recording, an appointment may be made and the BCWD Administrator will schedule a convenient time for the playback with the citizen

This policy is for the District's own guidance in the internal management of its affairs and creates no legal rights in any other person or party.

On the question of adoption of the resolution there were 5 yeas and 0 nays as follows:

	Yea	Nay	Absent	Abstain
TAILLON	X			
JOHNSON	X			
PUNDSACK	X			
LEISER	X			
VANZWOL	X			

Upon vote, the Chair declared the resolution adopted.

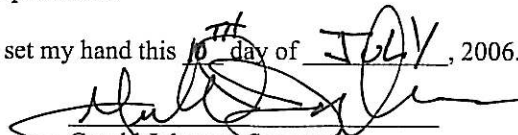
DATED: April 26, 2006

Gerald Johnson, Secretary

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I, Gerald Johnson, Secretary of the Brown's Creek Watershed District Board of Managers, hereby certify that I have compared the above resolution with the original thereof as the same appears of record and on file with the District and find the same to be a true and correct transcript thereof.

IN TESTIMONY WHEREOF, I have hereunto set my hand this 10<sup>th</sup> day of JULY, 2006.



Gerald Johnson, Secretary