

**RESOLUTION NO. 07-13**

**BROWN'S CREEK WATERSHED DISTRICT  
BOARD OF MANAGERS**

**SUBMITTAL DEADLINES FOR BOARD OF MANAGERS MEETINGS**

Manager Johnson offered the following resolution and moved its adoption, seconded by Manager Vanzwol.

**WHEREAS** the business of the Brown's Creek Watershed District ("District") is conducted at public meetings of the Board of Managers convened monthly and at other times announced through special notice;

**WHEREAS** the Board of Managers must receive materials relevant to agenda items with time to allow for full and adequate review prior to a meeting and deliberative consideration by Board members at the meeting;

**THEREFORE BE IT RESOLVED** that the Board of Managers adopts the following policy concerning submittal of materials for consideration at Board meetings, effective immediately:

1. The District administrator will transmit meeting packets to Board members three to five business days before a Board of Managers meeting.
2. Persons with matters coming before the Board of Managers must submit materials for Board consideration to the District administrator at least seven business days before the Board meeting. Materials requiring review by District staff or consultants, or of greater complexity, may need to be submitted further in advance. The Board in its discretion may defer consideration of a matter if it concludes that it has not had enough time to fully inform itself on the matter.
3. The District may make an exception to the above deadline if there is a compelling reason for the untimely submittal or if the Board must take action in order to meet a legal requirement.
4. This policy creates no right or expectation in any third party and may be modified at any time by a majority of the Board of Managers.

The question was on the adoption of the resolution and there were 5 yeas and 0 nays as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
JOHNSON	✓		
LEISER	✓		
PUNDSACK	✓		
TAILLON	✓		
VANZWOL	✓		

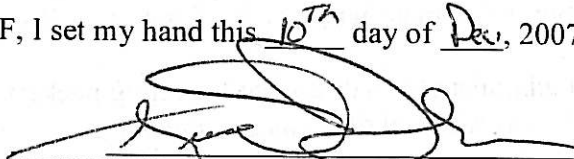
Upon vote, the Chair declared the Resolution adopted.

Dated: December 10, 2007.

\* \* \* \* \*

I, GERALD JOHNSON, Secretary of the Brown's Creek Watershed District, do hereby certify that I have compared the above resolution with the original thereof as the same appears of record and on file with the District and find the same to be a true and correct transcription thereof.

IN TESTIMONY WHEREOF, I set my hand this 10<sup>th</sup> day of Dec., 2007.



Gerald Johnson, Secretary