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**Minutes of the Special Board Meeting for a Budget Workshop of the Brown's Creek Watershed District Board of Managers, August 15, 2007.**

**WCD Offices, 1380 W. Frontage Road, Hwy. 36  
Stillwater, MN**

**APPROVED**

**ROLL CALL**

Present:	Others Present:
Craig Leiser, President	Karen Kill, Administrator
Rick Vanzwol	Paula Guetter, Recording Secretary
Gail Pundsack	Pat Conrad, EOR
Gerald Johnson	Camilla Correll, EOR
Connie Taillon <i>absent</i>	

- 1. Call Special Meeting – Budget Workshop to order @ 9:20 PM**  
President Leiser called the Special Meeting – Budget Workshop to order at 9:20 PM.
- 2. Approve Regular Meeting Agenda and Discussion Agenda**  
**Manager Johnson, seconded by Manager Vanzwol, moved to approve the meeting agenda as presented. Vote 4/00.**
- 3. 2008 Draft Budget**  
Administrator Kill updated the Board on changes she had made since the last budget meeting.  
  
The Groundwater Monitoring Program Development/Groundwater Dependent Natural Resource Comprehensive Management Plan fund was added at \$10,000. Washington County Public Health and Environment has indicated that they may be able to support these efforts with \$10,000, which is recorded in the revenue portion of the budget.  
  
Administrator Kill added removal of sediment delta at \$5,000 to begin the feasibility of removal of the sediment deltas in Long Lake. Manager Johnson asked Administrator Kill to notify Dan deSt.Aubin of this inclusion in the budget.  
  
Administrator Kill went over the memo received from Travis Thiel, WCD, regarding the 2008 Monitoring Proposal and Equipment Replacement. Mr. Thiel noted in his memo

1 BCWD is scheduled for \$6415 worth of equipment replacement for 2008. In order to  
2 offset large equipment replacement costs from time to time, it appears that over a 10-year  
3 projection, BCWD would need to budget approximately \$5800 to \$5900/ year for  
4 average equipment replacement costs to be balanced over time. Administrator Kill said  
5 she had updated the carry over amount for equipment replacement to \$4500.  
6

7 Pat Conrad, EOR, noted the Board may want to consider monitoring the Herberger's  
8 pond improvements. The specifics have not been determined yet, but EOR could come  
9 up with a proposal for the Board. It is likely that two automated stations would be  
10 needed with two flow meters and one sampler with two separate controls, which would  
11 add to the equipment cost. The Herberger's monitoring was updated to \$25,000,  
12 including new equipment costs. Mr. Conrad said the manufacturer may be willing to pay  
13 for the lab analysis. Administrator Kill noted the University of Minnesota or Minnehaha  
14 Creek/Mississippi River grant may be a potential source for funding. Administrator Kill  
15 noted she added 929-0006 for Washington Avenue Pond Filter Replacement at  
16 \$3,000/year.  
17

18 Ms. Correll noted the Board could add a BMP monitoring station, possible locations may  
19 be downstream of Fairway Villas or Millbrook. Administrator Kill asked if the  
20 McKusick Station would be useful. Ms. Correll noted sampling locations could be  
21 discussed further at the September meeting. Manager Vanzwol asked if Manager Leiser  
22 and Manager Johnson were open to the idea since they may both be absent from the  
23 September meeting. Both Manager Leiser and Manager Johnson indicated they were  
24 open to the idea.  
25

26 Manager Pundsack questioned whether funds were available to assist with the potential  
27 issue with the storm sewer system on Hazel Street near Fairway Villas. Manager Leiser  
28 said he was unsure who should pay for fixing the problem. Manager Pundsack asked if  
29 the Board could spend the money to define the problem. Manager Johnson said it may be  
30 valuable data to bring to a discussion with the City. Administrator Kill noted there two  
31 options to cover costs, for 2007 there are funds available in the storm water management  
32 facility inventory and in 2008 funds would be available in the Brown's Creek erosion  
33 inventory. Administrator Kill said buffer mapping was beginning in 2007; therefore, the  
34 budget was being reduced to \$2,970 for the remaining work in 2008.  
35

36 Administrator Kill noted the updated budget for the rate control project on Highway 36 of  
37 \$25,000, which included the City of Oak Park Heights suggestion of adding \$10,000 for  
38 tree replacement because of the high value trees (oaks). Administrator Kill said Century  
39 Power seemed open to discussing the project. Manager Vanzwol noted they should put  
40 the costs in now because they can cut back the number later but they will not be able to  
41 increase the number in December.  
42

43 Manager Leiser noted the total levy to date was \$817,417. Administrator Kill said there  
44 was an increase in the percentage (5.313%) from the 2007 levy of \$776,180 and the 2008  
45 levy of \$817,417. Manager Leiser asked what it would take to get down to \$45 instead of  
46 \$49.95 for the tax burden per \$100,000 of the assessed value. Administrator Kill  
47 cautioned the Board on creating too much of a roller coaster with a 10 year time frame to  
48 complete the Long Lake Plan. Manager Leiser said he felt comfortable if it was under

1 \$50. Manager Pundsack asked how much the cost would go up per household. Manager  
2 Vanzwol said the levy would go up by 5%. Administrator Kill added property value  
3 went up 10%. Manager Leiser said he felt they had a justifiable budget for 2008.  
4 Administrator Kill said the general fund went up 8% because her position had gone from  
5 part time to full time.  
6

7 **Manger Leiser, seconded by Manager Vanzwol, moved to approve the budget as presented**  
8 **tonight for preparation and presentation at the public hearing during the September 10,**  
9 **2007 Regular Board Meeting to allow for the budget to be submitted by September 15,**  
10 **2007. Vote 4/0.**  
11

12 Manager Pundsack said considering how much attention was placed on the Long Lake  
13 should the Board consider putting some effort into things that flow directly into Brown's  
14 Creek. Manager Pundsack said since she has been on the Board it has had a Long Lake  
15 focus. Administrator Kill noted the TMDL study was to be done for Brown's Creek  
16 ending in a plan for Brown's Creek. Manager Leiser noted there was the THPP.  
17 Manager Pundsack asked if the Board looked at a map of projects and studies if all areas  
18 of Brown's Creek Watershed District if all areas would be represented. Administrator  
19 Kill said yes most of the areas would be represented in one way or another. Ms. Correll  
20 noted if any area was being ignored it would probably be the land locked areas.  
21

22 **4. Adjournment**

23 **Manager Johnson, seconded by Manager Vanzwol, moved to adjourn the meeting at**  
24 **10:53 P.M. Vote 4/0.**  
25

26  
27 Respectfully Submitted by  
28 Paula Guetter, Recording Secretary