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2 **Minutes of the Special Meeting of the Brown's Creek Watershed District Board of**  
3 **Managers, August 11, 2009**

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5 WCD Offices, 1380 W. Frontage Road, Hwy. 36  
6 Stillwater, MN 55082

**APPROVED**

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8 **ROLL CALL**

Managers Present:	Others Present:
Craig Leiser, President	Karen Kill, Administrator
Rick Vanzwol, Vice-President	Pat Conrad, EOR
Connie Taillon, Treasurer	Jessica Collin-Pilarski, Washington County
Gerald Johnson, Secretary	
Gail Pundsack, Vice-President	

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10 **1. Call Special Meeting to order**

11 President Leiser called the Special Meeting to order at 6:30 PM.

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13 **2. Approve Regular Meeting Agenda and Discussion Agenda**

14 **Manager Vanzwol, seconded by Manager Johnson, moved to approve the meeting**  
15 **agenda as presented. Motion carried, Vote: 5/0.**

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17 **3. 2010 Proposed Budget**

18 Administrator Kill presented the 2010 budget memo. The Board recommended the  
19 following changes during discussion.

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  - 22 ○ Round all budget numbers to the nearest \$50.00.
  - 23 ○ Increased 200-4000 Manager Per Diem and Expenses by \$1,000 to allow for six  
24 joint meetings with BCWD Community Councils/Boards at the \$30 per diem rate  
25 for meetings less than 90 minutes.
  - 26 ○ Increased 200-4200 Electronic file retention by \$300 to allow for offsite/internet  
27 storage.
  - 28 ○ Account 937-0000 Name changed to Brown's Creek Biological TMDL  
29 "Implementation" Plan

30 **President Leiser, seconded by Manager Johnson, moved to recommend to the next**  
31 **regular board meeting consent agenda to make the following changes to the 2009**  
32 **budget:**

- 1           1)           **Rename 300-4810 Community Relations/Education to East Metro**
- 2                   **Water Resources Education Program (EMWREP)**
- 3           2)           **Transfer \$16,000 from 910-0000 Education to 300-4810 EMWREP**
- 4           3)           **Transfer \$4,000 from 300-4810 EMWREP to 910-0000 Education**

5           **Motion Carried, Vote 5/0.**

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7           The changes to the 2010 draft budget resulted in a total draft 2010 budget of \$1,048,950,  
8           assuming a \$280,000 carry over. The resulting \$737,450 draft 2010 levy would be a  
9           0.7% reduction from 2009.

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11          The Board may be interested in additional reductions to the 2010 levy. Potential  
12          reductions to the 2010 budget were discussed as follows:

- 13           o Remove \$40,000 for the Long Lake Sediment Delta (929-0007) removal  
14           depending on the coring results
- 15           o Remove \$10,000 for the Masterman Lake Implementation (952-0000) because the  
16           plan will not likely recommend large capital expenditures
- 17           o Reduce the Land Conservation Program (935-0000) to \$25,000 (remove \$25,000)  
18           depending on the 2010 goals of the program. Looking for input from the Citizen  
19           Advisory Committee prior to the September 14<sup>th</sup> Board meeting.
- 20           o Several small scale reductions to individual accounts (\$500-\$2,500 each)

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22          The Board determined that they will have a short budget meeting at 6PM on Monday,  
23          September 14, 2009, just prior to the regularly scheduled meeting.

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25          **4.      Adjournment**

26           **Manager Johnson, seconded by Manager Taillon, moved to adjourn at 8:35 PM.**  
27           **Motion Carried, Vote 5/0.**

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29          Respectfully submitted by  
30          Karen Kill, Administrator