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3 **Minutes of the Joint Citizen Advisory Committee & Brown's Creek Watershed District**
4 **Board of Managers Workshop, August 16, 2010**

5
6 WCD Offices, 1380 W. Frontage Road, Hwy. 36
7 Stillwater, MN 55082

APPROVED

8
9 **ROLL CALL**

Managers Present:	Citizen Advisory	Others Present:
Craig Leiser, President	Gary Baumann, resident	Karen Kill, Administrator
Rick Vanzwol, Vice-President	David Korte, resident	Debbie Meister, Recorder
Gerald Johnson, Secretary	Bruce Werre, resident	Louis Smith, Legal Counsel
Gail Pundsack, Vice-President, arrived 6:21 pm	Tom Henderson, CAC	Camilla Correll, EOR
Connie Taillon, Treasurer, arrived 6:29 pm	Sharon Schwarz, resident	Jessica Pilarski, Washington County
	David Cross, resident	
	Linda Lamb, resident	
	Bill Knoff, resident	
	Jon Mutter, resident	
	Colleen Eddy, resident	
	Dick Paukert, resident	

- 10
11 President Leiser called the Joint Meeting to order at 6:06 PM.
12
13 **1. Introduction and Brief Watershed District Overview (10 min)**
14 President Leiser welcomed attendees. Board members and attendees introduced themselves.
15
16 **2. Meeting Objectives and Role of Citizen Advisory Committee (15 min)**
17 Manager Vanzwol stated that the purpose of this meeting is to get input from the CAC,
18 primarily on the 2011 budget. An initial budget must be submitted to Washington County on
19 September 15. The District can reduce the levy in December, but cannot increase it.
20

1 **3. BCWD 2011 Draft Budget**

2 **a) Review of Budget (40 min)**

3 Administrator Kill presented an overview of the draft 2011 budget. The budget reflects a
4 one percent reduction from 2010 levy. In 2007 the budget went up significantly because
5 of implementation of the current District-wide Management Plan, which was drafted with
6 much input from the CAC and the Technical Advisory Committee. Brown's Creek is a
7 high priority. Most lakes in the District are shallow. Because of this, most are designated
8 open water wetlands by the State. The District, however, manages water bodies based on
9 resident usage.

10
11 General expenses reflect administrative expenses (eight percent of the overall total
12 budget) and a contingency reserve. The District is proposing general expenses of
13 \$140,150. The State caps these levy expenses at \$250,000.

14
15 Management Plan expenses reflect direct project expenses. While there is no levy
16 maximum, projects must be represented in a District's 10-Year Management Plan. The
17 District's 2011 budget includes \$341,500 from anticipated grant revenue, mostly from
18 State Lessard-Sams and/or Clean Water Legacy funds. Other larger budget items include
19 the water monitoring program, a shared educator position with the Washington
20 Conservation District, the Homeowner BMP program with expansion proposed to include
21 small hobby farms and landlocked areas that connect to critical conservation corridors
22 and habitat, a Native Plant Community Restoration program, BMP –LGU/Community
23 Demonstration projects that could include joint projects with the City of Stillwater,
24 Woodpile Lake Management Plan, continued implementation of lake management plans
25 and a possible purchase of the Jackson WMA from the Department of Natural Resources.

26
27 **b) Discussion. Are there areas you would recommend to change? (15 min)**

28 Based on questions and comments, the Managers clarified budget items.

- 29 • For homeowner cost share BMPs, the projects must provide a public benefit and
30 specific water quality improvement outcomes. Grants require a 50 percent match
31 with the District contribution up to \$2,500. Areas directly draining to Long Lake,
32 Brown's Creek, Goggins, Benz, Masterman, and the diversion drainage to
33 McKusick Lake are in the priority areas.
- 34 • The District should know about grant funding in mid-October. If grants are not
35 received, the District plans to carry over matching funds to do the projects in the
36 future.
- 37 • Although McKusick Lake is not in the BCWD, a significant amount of District
38 water goes to the lake through the diversion drainage. The District budgets for and
39 does projects to improve McKusick Lake water quality. Water monitoring in the
40 diversion drainage area is being expanded to try to identify the source(s) of
41 phosphorous. Once the lake subwatershed study and TMDL plan are completed
42 with specific projects are identified, there is potential to seek grants and partner
43 with landowners and the City of Stillwater.
- 44 • BCWD does not have authority for McKusick Lake. The Middle St. Croix
45 Watershed Management Organization has the authority, which it delegates to the
46 City of Stillwater. BCWD has responsibility for incoming pollutants—mainly
47 phosphorus.

- 1 • Grants are for specific projects. There are no planned grant proposals begin
2 submitted for 2011 for lake improvement projects. In 2011 the District plans to
3 finish TMDL plans including a timeline and goals for lake cleanup. There is a
4 public process for the TMDL plans. Grants for these plans comes from the
5 Minnesota Pollution Control Agency to the Washington Conservation District.
6

7 One resident commented that water-monitoring results are not all utilized. This
8 was briefly explained that the data is analyzed for inconsistency between grab
9 sampling and automated samples, which have a tendency to artificially elevate
10 total suspended solids concentrations. Although the data is retained, data known
11 to be erroneous is not used in the annual analysis.
12

13 Another resident stated that there is a lot of value to the education program with
14 Angie Hong.
15

16 **4. Next Steps/Adjourn (5 min)**

17 Manager Vanzwol adjourned the meeting at 7:25 PM
18

19 Respectfully Submitted by
20 Debbie Meister, Recorder
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