



**Minutes of the Special Budget Meeting of the Brown's Creek Watershed District
Board of Managers, August 22, 2011**

WCD Offices, 1380 W. Frontage Road, Hwy. 36
Stillwater, MN 55082

APPROVED

ROLL CALL

| Managers Present: | Others Present: |
|-------------------------------|------------------------------------|
| Craig Leiser, President | Karen Kill, Administrator |
| Rick Vanzwol, Vice-President | Camilla Correll, EOR |
| Gerald Johnson, Secretary | Ryan Fleming, EOR |
| Gail Pundsack, Vice-President | |
| | |
| Managers Absent: | Citizen Advisory Committee: |
| Connie Taillon, Treasurer | Sharon Schwartz |

1. Call Special Meeting to order

President Leiser called the Special Budget Meeting to order at 7:45 PM.

2. Approve Budget Meeting Agenda

Manager Vanzwol, seconded by Manager Johnson, moved to approve the meeting agenda as presented. Motion carried, Vote: 4/0.

3. 2012 Proposed Budget

Administrator Kill reviewed the taxable market values provided by the Board of Water and Soil Resources, reflecting approximately 4.6% decrease in the values of the District.

Camilla Correll, EOR, presented a memo to the Board regarding the conversion of the Zephyr railroad into DNR owned Brown's Creek Trail. Ms. Correll presented several levels of District involvement and opportunities for Brown's Creek improvements during trail development.

The Board discussed the options and felt strongly that the District needs to be prepared to partner with the DNR regarding Brown's Creek Trail development and take this window of opportunity to

- 1) be involved in the planning process and assist the DNR in the development of stormwater BMPs and erosion and sediment control practices in a very sensitive (high) priority setting;

- 1 2) provide input on protection and restoration strategies used during and post
- 2 construction of the trail; and
- 3 3) implement projects already identified by the BCWD (TMDL Implementation Plan)
- 4 that make sense to conduct in conjunction with trail development.
- 5

6 The cost estimate for a project partner role is \$235,000. This would include permit
7 review, inspections, surveying existing culverts and structures, field locating existing
8 areas of erosion, designing BMPs and stormwater management facilities, and a stream
9 realignment - feasibility study, design and construction.

10
11 The Board will apply \$25,000 from 300-4703 for the permit review, \$11,000 from 935-
12 0000 for the land conversation program (which now assumes the entire program balance
13 will be carried forward from 2011), and \$45,000 from 947-0008 buffer restorations into
14 the more general category of 947-0009 Brown's Creek Trail Improvements.

15
16 The study to determine if more groundwater could be allowed to get into Brown's Creek
17 from the diversion structure will be delayed and the \$25,000 from account 932-0003 will
18 be applied to 947-0009 Brown's Creek Trail Improvements.

19
20 An additional \$129,000 was added to the budget in 947-0009 Brown's Creek Trail
21 Improvements. The end total for account 947-0009 is \$210,000 and 300-4703 permit
22 review is \$25,000, adequately funding the goal of a project partner role in the Brown's
23 Creek Trail Improvements.

24
25 The changes result in the following budget:

26 General Fund - \$146,933

27 Management Plan Fund - \$1,078,007

28 Total Budget \$1,224,940 (decrease of 15% from 2011)

29
30 Funding sources are as follows:

31 Carry Forward - \$224,850 (decrease of 55% from 2011)

32 Grants - \$96,750 (decrease of 55% from 2011)

33 Levy - \$903,340 (increase of 25% from 2011)

34
35 **4. Adjournment**

36 **Manager Vanzwol, seconded by Manager Johnson, moved to adjourn at 9:05 PM.**
37 **Motion Carried, Vote 4/0.**

38
39 Respectfully submitted by
40 Karen Kill, Administrator