



BROWN'S CREEK WATERSHED DISTRICT

2 **Minutes of the Special Meeting of the Brown's Creek Watershed District Board of**
3 **Managers, June 28, 2004.**

4
5 **1380 W. Frontage Road, Hwy 36**
6 **Stillwater, MN 55082**

APPROVED

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8
9 **ROLL CALL**

10 Present: Craig Leiser, President
11 Gerald Johnson, Secretary
12 Ned Gordon

Others Present: Karen Kill, WCD, Administrator
Cecilio Olivier, EOR
Camilla Correll, EOR
Conrad Koosman

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16 **1. Call to Order**

17 President Leiser called the meeting to order at 6:32 p.m. and stated that Gail Pundsack
18 would be present at 7:00 to discuss a Highway 36 proposal for consideration on the next
19 regular meeting agenda.

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21 **2. Approve Agenda**

22 **President Leiser, seconded by Manager Gordon, moved to approve the Agenda as**
23 **amended. Vote: 3/0.**

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25 **3. 2004 Budget – Actual vs. Budget**

26 President Leiser reviewed revenues and expenditures for the year to date, noting that
27 expenses appear to be well under budget so far. Administrator Kill reported that she
28 changed the figures in the permit escrow line and reserve fund balance and also added
29 \$1,000 for interest income.

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31 **4. 2005 Proposed Budget**

32 **a) General Fund**

33 **1) Potential Rate Increases**

34 The General Fund proposed budget was reviewed line by line with minor
35 adjustments made.
36

1 **b) Management Plan**

2 1) **Baseline Monitoring – Additional Sites**

3 2) **Second Generation Plan Projects**

4 a) **Capital Improvement Project Feasibility Analysis**

- 5 • **Hwy 36**
- 6 • **Benz Lake Flooding Management**

7 b) **Groundwater Program**

8 c) **Surface Water/Groundwater Interactions**

9 d) **Bradshaw Funeral Home Monitoring for BMP Effectiveness**

10 Cecilio Olivier explained the monitoring to be performed, noting that
11 expense would be to purchase equipment and for time involved with
12 monitoring. Sedimentation is an ongoing problem for holding capacity
13 and is not part of the permit. EOR and the Administrator were directed
14 to prepare a proposal for the next Agenda.

15 e) **Invasive Species Control Program**

16 Administrator Kill reported that the intent is for areas to be assessed
17 rather than specific species. President Leiser requested a more detailed
18 plan.

19 3) **Long Lake Strategic Management Plan**

20 a) **Data Gathering**

21 Manager Gordon described sediment study findings and discussed
22 improvements to be made and planned. Administrator explained methods
23 for data collecting and reviewed sources for funds.

24 4) **Kern Center**

25 Brief discussion held.

26 5) **Miscellaneous Projects**

27 6) **Cash Flow Levy**

28 **c. Permit Surety/Escrow**

29 5. **Highway 36**

30 Gail Pundsack presented Highway 36 Concept F that would cause the removal of 35
31 buildings in the Stillwater/Oak Park Heights corridor. Ms. Pundsack reported that she
32 has been developing a “Cut & Cover” plan for the highway that would decrease the
33 number of businesses lost to construction. The plan has been presented to MNDOT and
34 the only concern at this point is hydrological. President Leiser requested that Dan Fabian
35 and Stu Grubb examine the related issues and prepare a cost estimate for the next regular
36 meeting.

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2 6. **Comparison of Previous Budgets**
3 President Leiser stated that expenses should be examined closely if the levy will increase
4 so a justification and explanation can be provided to taxpayers.
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6 7. **Next Steps**
7 Brief discussion held.
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9 8. **Adjournment**
10 **Manager Johnson, seconded by Manager Gordon, moved to adjourn at 8:40 p.m.**
11 **Vote: 3/0.**
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14 Respectfully Submitted,
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18 Julie Johnson
19 Recording Secretary